



DISCOVERY CHARTER SCHOOL BOARD OF DIRECTORS

REGULAR MEETING OF THE BOARD OF DIRECTORS DISCOVERY CHARTER SCHOOL

Discovery I
Room 2

Wednesday, October 21, 2015

Minutes

I. CALL TO ORDER

- A. President Eagle called the meeting to order at 6:04 P.M.
- B. President Eagle established the existence of a quorum, with the following members present: Mr. Mettler, Ms. McCreary, Ms. Eagle and Ms. Morris.
- C. The agenda was amended to include a report of Closed Session under Section III, to move item V.A. after item V.C, and to delay approval of Auditor until January 2016.

II. CLOSED SESSION

- A. The Board heard a request from a Discovery I staff member for release of contract. Discussion was held with the Administrators. On a motion made by Ms. Morris and seconded by Ms. McCreary, the Board voted on Motion #151021.1 to not accept the staff member's resignation. Approved 3-1. Mr. Mettler – Aye, Ms. Morris – Aye, Ms. McCreary – Aye, Ms. Eagle - No.
- B. Closed session ended at 7:10PM.

III. OPEN SESSION

Open Session was called to order at 7:23PM. The Pledge of Allegiance was led by Ms. Morris. Ms. Eagle reported that a decision had been made in Closed Session.

IV. PUBLIC COMMENTS

Joanne Norlin presented her comments on report card development as related to the directives of the Founding Board Members and her concern about eliminating grades from the report cards. Debbie Devine commented about including grades or no grades on report cards from her perspective as a Founding Parent.

V. REPORTS

- A. **Financial Update** – Cheryl Leong from EdTec presented the year-end balances for the 2014-2015 school year and the September 2015 financial update.
- B. **CAASPP Report** - Debbie Devine presented on the CAASPP scores of Discovery I, Discovery II and neighboring schools.

Discovery II PSC Report – Karla Lund submitted a written report on the many activities within the Program Site Council. The student-run Harvest Festival will occur on October 30 during school. The Laps for Learning fundraiser is hoping to raise \$33,000 on November 12. Parents are busy with volunteer coordination, parent education and enrichment programs for students.
- C. **Superintendent/Executive Director Report**

- Discovery II Facilities – Mr. Jones and Ms. McCreary have a meeting planned with SJUSD personnel.
- The Countywide Charter School Leaders meeting was held recently with the new County Superintendent of Schools.
- Recent County audits included questions about how we are meeting our LCAP goals. An LCAP Task Force has been established at Discovery II. We expect to receive feedback from the County on our LCAP document.
- Discovery II has four online math tutors who will work remotely via online tutoring stations, supported with fund raised by tutor Joel Rosenberg.
- The Spanish program at Discovery II is off to a good start with two parent instructors who are native speakers.
- Mr. Jones met with Mary Kay Going, the new Superintendent of Moreland School District for the first time in her new role.
- Mr. Jones attended the recent CCSA Regional Meeting.
- 30 IEP meetings have occurred since the beginning of the year and more are expected.
- Discovery II received a \$500 donation from our City of San Jose Councilmember's discretionary fund (Johnny Khamis).
- Safety Report – Earthquake drills will be held this week at Discovery II.

D. Assistant Superintendent/Discovery I Director Report

- County auditors will conduct a review at Discovery I in November and proceed to Discovery II in December.
- Discovery I held a staff development day which included visiting a ropes course as part of team training.
- Discovery II's PCSGP grant review is still incomplete. Negotiations with the State continue.

E. Operations Report

- Enrollment – Discovery I is currently full. Discovery II currently has several openings and Home School is full. Spots are available in the Special Day Class.
- Funds Drive – Discovery I has 33% participation (\$105,722). Discovery II has 20% participation (\$67,603). The Board will be able to start sending Thank You notes to contributors.

V. ACTION / DISCUSSION ITEMS

- A. Cheryl Leong led a discussion on the Educator Effectiveness Expenditure Plan. The Board will need to approve a plan to spend the funds over three years.
- B. Debby Perry presented a proposal to replace the deteriorating phone system at Discovery I. The Board reviewed two replacement options. On a motion made by Ms. McCreary and seconded by Ms. Morris, the Board voted to approve Motion #151021.2 to approve the purchase of the Synapse Prop Phone system for Discovery I. Approved 4-0. Mr. Mettler – Aye, Ms. Morris – Aye, Ms. McCreary – Aye, Ms. Eagle – Aye.
- C. Debby Perry presented Open Enrollment and Lottery dates for both Discovery schools. On a motion made by Ms. McCreary and seconded by Mr. Mettler, the Board voted to approve Motion #151021.3 to approve the Open Enrollment dates as proposed. Approved 4-0. Mr. Mettler – Aye, Ms. Morris – Aye, Ms. McCreary – Aye, Ms. Eagle – Aye.
- D. Dale Jones presented a proposal for an After School Care program to be run by Discovery II in place of the current care provider, YMCA.

- E. Ms. McCreary presented a draft of a new Contract Policy. An updated version will come back to the Board for approval in November.
- F. Ms. McCreary relayed that an alternative site for Discovery II remains available. She presented a Facility Site Selection Process for guiding the Board through the decision making process.
- G. Board operations
 - Self-evaluation – The Board completed its self-evaluation and established goals for the current year.
 - Risk Management – Discussion over ways to minimize risk and the CCSA Joint Powers Authority guidance.
 - Fiscal oversight – The Board will defer the monthly check register review to the Board Treasurer and remove of this item from the Consent Calendar.

VI. APPROVAL OF CONSENT CALENDAR (ACTION)

- A. On a motion made by Ms. Morris and seconded by Mr. Mettler, the Board voted to approve Motion # 151021.3 to approve the Consent Calendar as presented. Approved 4-0. Mr. Mettler – Aye, Ms. Morris – Aye, Ms. McCreary – Aye, Ms. Eagle - Aye.

VII. BOARD MEMBERS' REPORTS / CORRESPONDENCE / BOARD OPERATIONS / RECOGNITION

- A. Reports
 - Education Committee met to analyze the goal. They plan to poll staff to establish a goal baseline.
 - Discovery Experience committee plans to meet soon to finalize its baseline assessment survey.
 - Ms. McCreary will take the Chair position for the Facilities Committee.
 - Mr. Kizaraly will take the Chair position for the Development Committee with Ms. Eagle as co-Chair.
- B. No Correspondence was reported.
- C. Board Calendar - The June 2016 Board meeting was rescheduled for June 22. Next Board Meeting will be held on November 18, 2015.
- D. Future Agenda Items: Approve Educator Effectiveness Expenditure plan, Approve Contract Policy, Discuss report cards (Discovery I), Approve Discovery II After School Care program.

VIII. ADJOURN

The Board adjourned without objection at 10:07 P.M.